

Instructions for New York Institute of Technology

After you fill out the permission form:

- 1) Email the form to Philosophy Department Chair, Professor Ellen Katz to receive her signature . Her email is ekatz@nyit.edu . If you have trouble reaching her you can also email the assistant department chair, Nina Abdullah, at nabdul07@nyit.edu.
- 2) Forward the signed form to your advisor for their signature.
- 3) Once you have both signatures forward the form to the registrar registrar@nyit.edu They will sign the form and send you a copy to confirm that you will receive 3 credits towards your degree.
- 4) Forward your permission form to info@fullcoursepress.com and we will email you the payment link and the link to enter the course.